

# Joanne M. Surmin, M.E.L.

## Contact Information

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Joanne M. Surmin      3667 Cattail Drive S      Jacksonville, FL 32223  
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## Employment History

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### Executive Function Coach      2016--Present

#### Beyond Booksmart

Expert in Executive Function, providing customized and comprehensive support for students and adults using researched based tools and strategies.

### ESL (English as a second language) teacher      2017--2022

#### VIPKID intl., China

Deliver English language lessons online to students in China using a video chat platform.

### Pasco County Schools      2006—2016

#### Teacher/Inclusion Teacher K-12

- Organizing and implementing an instructional program in all subject areas, to meet the needs of exceptional students in the regular classroom setting.
- Develop educational plans and behavior assessments, as well as conference with teachers and parents regarding student's needs.
- Lead Teacher for Extended School Day.

#### Behavior Specialist

- Gather data and observe classrooms to support students and teachers with academic and behavioral needs.
- Consult with administration and staff regarding educational needs of students.

#### District Wide Behavior Specialist

- Supervise and conduct school visits (18) and to consult with staff when students are experiencing academic/behavior difficulties.
- Conducting fidelity checks regarding intervention implementation.
- Provided trainings to school personnel on new initiatives, PBIS strategies and interventions for Pasco County Schools.

#### Professional Development Trainer

- Professional Development Coordinator
- Provided professional development trainings/presentations throughout the school year involving software, classroom management, Second Step (trainer) and classroom support.
- Provided presentations/training to school personnel on new initiatives/software programs/curriculum for Pasco County Schools.

### Pasco County Schools      1992—2006

#### Instructional Assistant

- Assisting the classroom teacher with classroom curriculum and activities
- Conducting small group instruction

### Recreation Leader      1990—1992

#### Pasco County Parks and Recreation

Perform responsible work involving planning, coordinating, implementing, directing, and supervising leisure programs and activities in an assigned recreation area for adults and/or children.

## **Education**

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University of South Florida, Tampa, FL  
M.A. Educational Leadership

St. Petersburg College, Tarpon Springs, FL  
Bachelor of Arts, Exceptional Education

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## **Degrees/Certifications**

M.A.-Educational Leadership  
Exceptional Education K-12  
K-6 Elementary Education  
Pre-K thru grade 3  
K-12 ESOL Endorsement  
K-12 Reading Endorsement  
Fluent in Sign Language

## **School Level Leadership, Pasco County**

Response to Intervention Committee  
Leadership Team  
Staff Development Coordinator  
Lead Teacher of Extended School Day  
Lead Literacy Team  
Second Step trainer (social-emotional learning)

## **District Level Committees, Pasco County**

Chairperson, regular standards committee  
Tier III Leadership Team  
Articulation procedures for ESE students committee  
Member, graduation enhancement subcommittee  
Member, transition committee  
Member, high school design committee

## **Professional Awards**

SRP (School Related Personnel) Award 2005  
You Make A Difference Award 2007

## **Volunteer Experience**

Early Learning Coalition of North Florida-- Early Learning Literacy Volunteer 2021-2022  
K-9's for Warriors-- volunteer